Ysgol I.D. Hooson
Heol Caradog
Rhosllannerchrugog
LL14 2DX
Ffôn: 01978 832950
Ffacs: 01978 832955
e-bost: mailbox@hooson-pri.wrexham.sch.uk

YSGOL I.D. HOOSON

September 8th, 2017

Dear Parent/Carer,

Welcome back after the summer holidays. We hope you enjoyed the break and are looking forward to another busy year in the life of the school. I would like to present the following information at the beginning of the new term.

Contacting the class teachers:
You are able to e-mail the class teachers directly. It may be used as a form of contact with your child's classteacher e.g. to change a parents evening time . Due to data protection reasons, e-mail should not be used to transfer confidential information. Below are the teachers e-mail addresses. The e.mail system should not be used to make any complaints please.

Miss Amy Morris	MorrisA21@hwbmail.net
Miss Laura Lewis	LewisL109@hwbmail.net
Miss Bethan Thompson	ThompsonB1@hwbmail.net
Miss Ffion Jones	JonesF669@hwbmail.net
Miss Manon Davies	DaviesM125@hwmbail.net
Miss Delyth Dempsey	DempseyD1@hwbmail.net
Mr Alun Roberts	RobertsA55@hwbmail.net
Miss Bethan Morris	MorrisB27@hwbmail.net
Mr Dyfan Jones	JonesD106@hwbmail.net
Mrs Manon Williams	WilliamsM1666@hwbmail.net
Miss Elliw Evans	EvansE42@hwbmail.net
Mr Sion Owen	OwenS19@hwbmail.net
Mr Owen / Miss Davies	inclusion@hwbmail.net

Please remember to contact the school immediately if you have any questions or issues you want to raise. We are here to help and are very keen to discuss any issues and solve any problems for the good of our pupils.

In the first instance, if you have a concern about your child (educational/behaviour etc) please contact the **class teacher**. You may be directed to another member of staff if necessary.

If you are not satisfied with the response – you should contact **Mr Dyfan Jones** (Deputy Headteacher) or **Mrs Manon Williams** (Head of Key Stage 2) or **Miss Bethan Thompson** (Head of Foundation Phase).

If you are still unsatisfied, please contact **Mr Rhodri Jones** (Headteacher).

If you are still unsatisfied and the issue is not resolved, you should contact **Mr Aled Roberts**, the Chair of Governors.

Teachers with additional pastoral responsibilities:

Mr Sion Owen is the school's inclusion and ALN co-ordinator. Mr Owen is available to discuss other concerns involving your child's development and welfare and to discuss any additional support the school may be able to offer your child. If you wish to meet with Mr Owen, please arrange a suitable time , as Mr Owen is responsible for a year 5&6 class for the majority of his weekly timetable. Miss Sian Davies is also available to support within the Additional Learning Needs and Inclusion department.

Miss Manon Davies and **Mr Alun Roberts** will be monitoring attendance during the year, and will be working closely with the school's welfare officer in the process of monitoring punctuality and attendance.

School Improvement priorities – Every year, the school focuses on specific areas for improvement, which form the basis of the school's Improvement Plan. For the 2017-18 school year, the school has identified three main priorities for improvement, which are as follows:

1. Develop consistency in the use of basic numeracy skills across the curriculum.
2. Develop pupil's ability to become independent learners.
3. Develop ICT skills across the school.
4.

The school will be working on detailed improvement plans in responding to the above priorities.

Curriculum Evenings

Curriculum Evenings will be held during the third full week of term. It is an opportunity to meet the staff who will be working with your child, a chance to receive information about the academic year and to ask questions.

Monday, September 18th

Nursery / Reception	5.30 p.m. Bilingual Meeting

Tuesday, September 19th

Yrs. 1 and 2	5.30 p.m. Meeting in Welsh	6.00 p.m. Meeting in English

Wednesday, September 20th

Yrs. 3 and 4	5.30 p.m. Meeting in Welsh	6.00 p.m. Meeting in English
Yrs. 5 and 6	5.30 p.m. Meeting in English	6.00 p.m. Meeting in Welsh

Pupil Absences:

Pupils' attendance continues to be a priority for the school. It is vitally important that pupils attend school regularly. We ask that you contact the school by telephone on the first day of absence. **Please ensure that you notify school before 9.30**. We will continue to monitor and liaise with parents of students where attendance has been a cause for concern in the past.

May we remind you that the Headteacher's permission and authorisation is needed if you wish to take a child out of school during term time. Authorisation will be dependant upon the child's current and past attendance rates. Any requests for an absence from school should be made through a letter to the headteacher. Authorisation will not be given to requests for 5 days or more.

We would like to draw attention to the fact that the Local Authority has powers to introduce a £60 Fixed Penalty Notices. Fixed Penalty Notices may be submitted when attendance falls to an unacceptable level during the school year.

Breakfast and After School Clubs:

Our Breakfast Club begins each morning at 8 o'clock. Pupils can enjoy a simple breakfast (cereal, toast, fruit and drink) for free. **We ask that pupils arrive at school before 8.30 am** if they wish to attend. At 8.45 a.m. the Junior pupils will leave the club and go on the playground with the other pupils. The Foundation Phase pupils will stay at the club and will be escorted to their classrooms when the bell rings. There is no need to book but you will need to complete a registration form by the first day.

Our After School Club runs from 3:15 pm until 5:30 pm. It costs £3.50 from 3:15 to 4:30 p.m. and another £3.50 from 4:30 to 5:30 p.m. Pupils have toast and drink before having an opportunity to participate in some activity. We cannot accept more than 40 children so a place must be booked. You can book a place at the Breakfast Club through Miss Lowri Jarvis.

After School Sports Clubs

The timetable for after school clubs is as follows. The activities will begin next week(w/c 11.9.17). We will make every effort not to cancel the clubs due to bad weather. However if any clubs are to be cancelled, we will make every effort to inform you as early as possible.

Monday	Urdd Creative music Yr.3-6	**after half term**
Tuesday	Boys Sports Club Yrs. 3-6	3.15 - 4.15 p.m
Wednesday	Gymnastics Club Urdd Gymnastics	Yrs.3-6 3.15-4.15(Yr.1&2 after half term) 4.15- 5.15 p.m. Yrs. 3-6: 4.15-5.30 p.m.
Thursday	Girls Sports Club Yrs.3-6	3.15- 4.15p.m.
Friday	Urdd Creative Dance	5.00-6.15 p.m.(Yr.3 /4 /5 /6) Details to follow

Car Parking / School Grounds

May we remind you to take care in the car park and respect the parking rules. Please make every effort to avoid parking on the grassed areas. The school continues to grow and the car park will be busy in the morning and afternoon. Please do not park in the dropping off zone during the morning as this is vital in our attempts to ensure a good flow of traffic. You can make use of our Breakfast Club that opens at 8 a.m. every morning and we do ask you to avoid arriving in the last few minutes before 8.55 a.m. when the bell rings. As the children are supervised from 8.45, they can be left on the school yard until 8.55 when they are led into their classrooms with their classteacher. This enables you as parents/carers to make a swift departure from the parking area once you have dropped off your child in school from 8.45 onwards.

The staff will be parking in the furthest spaces from the school so you may double park here. Another option would be to park in the Bonc Wen car park and walk to school. **May we also take this opportunity to remind you that dogs should not be brought on to the school grounds**. Thank you for your co-operation.

Dogs – I would like to remind you that for health & safety reasons, NO dogs are permitted onto the school premises whether they are carried or on a lead. Thank you.

School Uniform

It is pleasing to see the pupils looking very smart at the beginning of the new school year. Thank you to all parents who have co-operated in ensuring the children wear the school uniform as well as black shoes. I would like to emphasise that the school policy asks for pupils to wear **black shoes** and not black trainers. May we remind you

that **RAM Leisure** are the sole suppliers of our school uniform. Their address is **Trinity House, Whitegate Industrial Estate, Whitegate Rd, Wrexham LL13 8UG**. Their telephone number is **360360**. You can order on their website **www.ourschoolwear.co.uk**. Click on 'junior schools' and you will see the school badge. You will be directed to the relevant page.

Please ensure that you child's uniform, including shoes, is clearly labelled with his/her name. I would also like to remind parents/carers that your child will require PE kit for weekly PE sessions. We ask the children to wear Blue/Navy shorts and blue/navy T shirt/polo shirt for these sessions. The children are able to wear the school blue polo shirt if they wish. The Foundation Phase pupils should keep their P.E. kit (blue shorts, blue polo shirt and trainers) in school (clearly labelled) so they can enjoy P.E. when appropriate.

Schoop – Please ensure that you have updated your details for your child's class on scoop, to ensure that you receive the correct information.

Morning Snack

We offer morning snack for pupils from Nursery to year 6. We kindly ask for nursery, reception, year 1 and 2 pupils to pay £7 for their snack for the full half term during next week. This will save valuable school time and ease the arrangements. Morning snack is also available for year 3,4,5 and 6 pupils(20p per day) We are encouraging the children to bring a healthy snack to school for break times, and therefore if your child does not wish buy a snack in school, we ask them not to bring crisps, chocolate or sweets, as well as any sweet/ sugary/ fizzy drinks. .

Bringing money to school

When children are required to contribute or pay for an activity in school, please ensure that any payments are placed in a clearly labelled envelope and given to your child's class teacher. Thank you.

School Dinners

The cost of school dinners is currently **£2.30 (Foundation Phase) and £2.35 (Years 3/4/5 and 6)**. We will be unable to provide a school meal for pupils where more than a week's dinner money is owed. Could you please ensure that such a situation does not arise.

Personal Information record – VERY IMPORTANT

Please complete the personal information sheet, which will enable us to update our records. Please present to your child's classteacher by Thursday September 14th.

Safety within the school building

As safety and security is always a priority in school, I would like to remind you as parents/carers to report to the office if you require to enter the school building, explaining why you need to enter the building. Authorisation will be required to enter the building.

Many thanks for your co-operation and continued support.

Rhodri Jones
Headteacher